

THE MINUTES OF THE ROCK SPRINGS  
SWEETWATER COUNTY AIRPORT  
BOARD MEETING HELD  
SEPTEMBER 11, 2017

MEMBERS PRESENT

Chief Jim Wamsley  
Mr. Bret Pizzato  
Dr. Pete Jensen  
City Councilor Glennise Wendorf

MEMBERS ABSENT

Mr. Dave Hanks  
Mr. Steve Perry  
County Commissioner Don Van Matre

OTHERS PRESENT

Devon Brubaker, Airport Manager  
Shannon Lucero, Business Manager  
Jonathon Lamb, CPA  
Dusty Spomer, GDA Engineers  
Jeremy Gilb, GDA Engineers

Chief Jim Wamsley called the meeting to order at 10:15 a.m.

Approval of Minutes

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen to approve the minutes of the August 9, 2017 Airport Board Meeting. Motion carried unanimously.

Approval of Bills and Acceptance of Financial Statements

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 29525 through 29573 in the total sum of \$722,380.89 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen to accept the August 2017 Financial Statements. Motion carried unanimously.

Petitions from the Floor

Mr. Dusty Spomer with GDA Engineers introduced himself and Mr. Jeremy Gilb to the Airport Board. Mr. Spomer expressed his interests in the Engineering Selection.

Board Comments and Concerns

Mr. Bret Pizzato enquired about a phone call he received from Mr. Bruce Pivic regarding a flight that his daughter missed on September 10<sup>th</sup>, 2017.

Chief Jim Wamsley commented on the live construction camera on the website stating that the project is looking good.

Dr. Pete Jensen enquired about what was salvaged from the old General Aviation Hangar and will be reused in the new General Aviation Terminal and Hangar.

Manager Comments and Concerns

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. AAAE Digicast Training, Excellence Award
- b. Fuel Farm Replacement Fee
- c. Passenger Statistics
- d. FBO Statistics
- e. Upcoming Travel
- f. Legislative Update
- g. Possible FBO Partnership, powered by Millionaire
- h. Capital Cash Flow

**OLD BUSINESS:**

Projects Updates

Mr. Devon Brubaker updated the Airport Board on the following projects:

- i. General Aviation Terminal & Hangar Replacement
- ii. Seal Coat & Crack Seal/Joint Seal
- iii. General Aviation Solar Array
- iv. LED Upgrades

**NEW BUSINESS:**

Motion to authorize the Airport Manager to execute a 12-year lease agreement with the Transportation Security Administration for office space in the Commercial Terminal

Following discussion, Mr. Bret Pizzato moved to approve. Seconded by Dr. Pete Jensen. Motion carried unanimously.

Nominations for Airport Master Consultant Selection Committee

Following discussion, Chief Jim Wamsley, Dr. Pete Jensen, Mr. Devon Brubaker and Mrs. Shannon Lucero were nominated to serve on the Airport Master Consultant Selection Committee.

Adjourn

At 11:10am Mr. Bret Pizzato made a motion to Adjourn. Seconded by Dr. Pete Jensen, the motion carried unanimously.

  
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Chief Jim Wamsley, Chairman

  
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Mr. Dave Hanks, Secretary/Treasurer

Respectfully Submitted:

  
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Mrs. Shannon Lucero, Business Manager