

THE MINUTES OF THE ROCK SPRINGS
SWEETWATER COUNTY AIRPORT
BOARD MEETING HELD
OCTOBER 17, 2017

MEMBERS PRESENT

Chief Jim Wamsley
Mr. Bret Pizzato
Dr. Pete Jensen

MEMBERS ABSENT

Mr. Dave Hanks
Mr. Steve Perry
County Commissioner Don Van Matre
City Councilor Glennise Wendorf

OTHERS PRESENT

Devon Brubaker, Airport Manager
Shannon Lucero, Business Manager
Jonathon Lamb, CPA
Dana Hartshorn, Airport Development Inc.
Dusty Spomer, GDA Engineers

Chief Jim Wamsley called the meeting to order at 11:00 a.m.

Approval of Minutes

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen to approve the minutes of the September 11, 2017 Airport Board Meeting. Motion carried unanimously.

Approval of Bills and Acceptance of Financial Statements

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 29580 through 29640 in the total sum of \$509,010.72 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Bret Pizzato, seconded by Dr. Pete Jensen to accept the September 2017 Financial Statements. Motion carried unanimously.

Petitions from the Floor

Mr. Devon Brubaker introduced Jamin & Jesus from the Rock Springs High School FLLA Academy, stating that Jamin & Jesus will be here job shadowing this quarter.

Manager Comments and Concerns

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. Fuel Farm Replacement Fee
- b. Passenger Statistics
- c. FBO Statistics
- d. Air Service Update
- e. Airport Master Consultant Selection
- f. Board Vacancy
- g. Wydot WACIP Priority Rating Model
- h. BLM Fire Base Interest
- i. November Board Meeting - Rescheduled to the 15th at 1:00pm

OLD BUSINESS:

Projects Updates

Mr. Devon Brubaker updated the Airport Board on the following projects:

- i. General Aviation Terminal & Hangar Replacement
- ii. General Aviation Solar Array
- iii. LED Lighting Upgrades
- iv. McAdams Hangar Roof
- v. Managers Residence Kitchen Remodel

NEW BUSINESS:

Motion to approve a Leave Donation Program/Policy

Following discussion, Mr. Bret Pizzato moved to approve. Seconded by Dr. Pete Jensen.
Motion carried unanimously.

Motion to Authorize the Chairman and Treasurer to Execute the Local Government Annual Report Summary for FYE 6-30-2017.

Following discussion, Mr. Bret Pizzato moved to approve. Seconded by Dr. Pete Jensen.
Motion carried unanimously.

Adjourn

At 11:38am Mr. Bret Pizzato made a motion to Adjourn. Seconded by Dr. Pete Jensen, the motion carried unanimously.

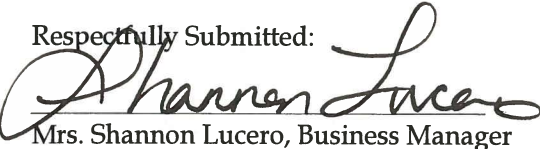


Chief Jim Wamsley, Chairman



Mr. Dave Hanks, Secretary/Treasurer

Respectfully Submitted:



Mrs. Shannon Lucero, Business Manager