

THE MINUTES OF THE ROCK SPRINGS  
SWEETWATER COUNTY AIRPORT  
BOARD MEETING HELD  
AUGUST 10, 2016

**MEMBERS PRESENT**

Chief Jim Wamsley  
Mr. Dave Hanks  
Mr. Steve Perry  
County Commissioner Don Van Matre  
City Councilor Glennise Wendorf

**OTHERS PRESENT**

Devon Brubaker, Airport Manager  
Shannon Lucero, Business Manager  
George Lemich, Attorney  
Jonathon Lamb, CPA  
Chuck Kellerman, ADG, Inc.

**MEMBERS ABSENT**

Dr. Sigsbee Duck  
Mr. Bret Pizzato

Chief Jim Wamsley called the meeting to order at 1:00p.m.

**Approval of Minutes**

Moved by Mr. Dave Hanks, seconded by Mr. Steve Perry to approve the minutes of the July 13, 2016 Airport Board Meeting. Motion carried unanimously.

**Approval of Bills and Acceptance of Financial Statements**

Moved by Mr. Dave Hanks, seconded by Mr. Steve Perry, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 28658 through 28745 in the total sum of \$142,765.51 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Dave Hanks, seconded by Mr. Steve Perry to approve the July 2016 Financial Statements. Motion carried unanimously.

**Manager Comments and Concerns**

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. Operations Specialist Position Filled, Dylan Todd to start on August 22<sup>nd</sup>
- b. Airline Statistics
- c. FBO Statistics
- d. Upcoming Travel

**OLD BUSINESS:**

**Projects Updates**

Mr. Devon Brubaker and Mr. Chuck Kellerman updated the Airport Board on the following projects:

- i. Runway 9/27 Rehabilitation
- ii. General Aviation Terminal & Hangar Replacement
- iii. Phone System Upgrades
- iv. HVAC System Upgrades

**NEW BUSINESS:**

**Motion to approve and accept a Wyoming Department of Transportation Grant Agreement in an amount not to exceed \$112,500 for the acquisition of an Ag Tractor & Mower Deck**

Following discussion, Mr. Steve Perry moved to approve. Seconded by Mr. Dave Hanks, the motion carried unanimously.

**Motion to authorize the Airport Manager to proceed with the repair of the West Hangar Roof in an amount not to exceed \$65,000**

Following discussion, Mr. Steve Perry moved to approve. Seconded by Mr. Dave Hanks, the motion carried unanimously.

**September & October Board Meeting Schedule Change**

Following discussion, the September Board Meeting was moved to September 13, 2016 at 1:30pm and the October Board Meeting was moved to October 10, 2016 at 2:00pm.

Mr. Steve Perry left the meeting at 1:40pm

**Executive Session**

At 1:41pm the Rock Springs-Sweetwater County Airport Board entered into executive session.

At 1:49pm the Rock Springs-Sweetwater County Airport Board entered back into regular session.

Following the executive session, no action was taken.

**Adjourn**

At 1:49pm the meeting was adjourned.

  
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Chief Jim Wamsley, Chairman

  
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Mr. Dave Hanks, Secretary

Respectfully Submitted:

  
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Mrs. Shannon Lucero, Business Manager