

THE MINUTES OF THE ROCK SPRINGS
SWEETWATER COUNTY AIRPORT
BOARD MEETING HELD
MARCH 11, 2016

MEMBERS PRESENT

Chief Jim Wamsley
Mr. Dave Hanks
Mr. Bret Pizzato
County Commissioner Don Van Matre

OTHERS PRESENT

Devon Brubaker, Airport Manager
Shannon Lucero, Business Manager
George Lemich, Attorney
Brad Radakovich, CPA
Jonathon Lamb, CPA

MEMBERS ABSENT

Mr. Larry Levitt
Dr. Sigsbee Duck
City Councilor Glennise Wendorf

Chief Jim Wamsley called the meeting to order at 9:00a.m.

Approval of Minutes

Moved by Mr. Dave Hanks, seconded by Mr. Bret Pizzato to approve the minutes of the February 12, 2016 Airport Board Meeting. Motion carried unanimously.

Approval of Bills and Acceptance of Financial Statements

Moved by Mr. Bret Pizzato, seconded by Mr. Dave Hanks, that the accounts payable vouchers submitted to the Airport Board at this meeting be approved for payment by checks numbered 28330 through 28376 in the total sum of \$193,907.36 and that the payment of employee salaries and benefits, as reflected in the monthly financial statements submitted to the board, likewise be approved. Motion carried unanimously.

Moved by Mr. Dave Hanks, seconded by Mr. Bret Pizzato to approve the February 2016 Financial Statements. Motion carried unanimously.

Board Comments and Concerns

Mr. Dave Hanks informed the Board of the upcoming Resource Rendezvous. Mr. Hanks extended an invitation for the airport to attend.

Mr. Jim Wamsley enquired about the maintenance for our new emergency vehicle. Following discussion, Mr. Wamsley mentioned a program that is being held up at Western Wyoming Community College.

Manager Comments and Concerns

Mr. Devon Brubaker updated the Airport Board on the following topics:

- a. Resource Rendezvous
- b. 2016 Full Scale Disaster Drill
- c. Commemorative Airforce
- d. 2017/2018 WAOA Fall Conference
- e. FBO Operations
- f. Airline Operations
- g. Passenger Statistics
- h. Airport Manager Upcoming Travel

- i. Wyoming Business Council Meeting
- j. Skywest Use & Lease Agreement
- k. Green River Festival Sponsorship

Communications

Mr. Devon Brubaker presented an MOU/MOA he received from TSA regarding security footage at the airport. Following discussion, Mr. Brubaker recommended that we do not sign the MOU/MOA.

OLD BUSINESS:

Projects Updates

Mr. Devon Brubaker updated the Airport Board on the following projects:

- i. RWY 9/27 Grading
- ii. RWY 9/27 Rehabilitation
- iii. General Aviation Terminal & Hangar Replacement
- iv. Sterile Area Restrooms
- v. Website Design

NEW BUSINESS:

Approval for staff to transfer \$39,442.50 from RSNB PFC Account to RSNB Operating Account

Following discussion, Mr. Dave Hanks moved to approve. Seconded by Mr. Brett Pizzato. Motion carried unanimously.

Presentation of FY2017 Budget PowerPoint

Mr. Devon Brubaker presented to the Airport Board, the power point presentation that he will be giving to Sweetwater County and the City of Rock Springs at their budget hearings.

Adjourn

At 10:10am Mr. Dave Hanks moved to adjourn. Seconded by Mr. Bret Pizzato. Motion carried unanimously.



Chief Jim Wamsley, Chairman



Mr. Dave Hanks, Secretary


SIGBEE DUCK, TREASURER

Respectfully Submitted,



Mrs. Shannon Lucero, Business Manager